



SAARC FILM FESTIVAL

Participatory Programme – Democratic Socialist Republic of Sri Lanka

Annexure 1 – Film Information Form

1. FILM INFORMATION										
1.1. Name of the Film (Original Language)										
1.2. Name of the Film in English										
1.3. Country of Production (Please list the names of the countries)										
1.4. Date of Release	Day		Month		Year					
1.5. Year of Production										
1.6. Language (s) of Film										
1.7. Film Category (Mark in the Box) <input checked="" type="checkbox"/>	Short Film		Web-based Short Film		Feature		Master		Documentary	
1.8. Duration of the Film	Hours		Minutes		Sec					
1.9. At the SAARC Film Festival, it will be its:(Mark in the Box) <input checked="" type="checkbox"/>	World Première		Festival Première		South Asian Première					
1.10. Date and place of the first public screening	Place		Day		Month		Year			
1.11. Festivals where the film has been screened										

1.12. Awards & Achievements					
1.13. Film Website (s)					
1.14. Names of the following Cast and Crew	Producer				
	Main Actor				
	Main Actress				
	Screenplay Writer				
	Cinematographer				
	Editor				
	Sound Designer				
	Music Composer				
2. DIRECTOR'S INFORMATION.					
2.1. Name of the Director (s)					
2.2. Debut Film (Mark <input checked="" type="checkbox"/> in the Box)		Yes		No	
2.3. Residential Details		Address Line 1			
		Address Line 2			
		City			
		Zip/Postal Code			
		Country			
2.4. Contact Details		Landline			
		Mobile			
		E-mail			
		Fax			

3. CONTACT DETAILS FOR TECHNICAL ASSISTANCE (For DCPs).							
3.1. Name of Contact (s)							
3.2. Company Name							
3.3. Address		Address Line 1					
		Address Line 2					
		City					
		Zip/Postal Code					
		Country					
3.4. Contact Details		Landline					
		Mobile					
		E-mail					
		Fax					
3.5. Web							
4. TECHNICAL SPECIFICATIONS.							
4.1. Running Time		Hours		Minutes		Seconds	
4.2. Shooting format (Mark in the Box) <input checked="" type="checkbox"/>		2K	4K	35m m	Other		
4.3. Type of Film (Mark in the Box) <input checked="" type="checkbox"/>		Colour		Black & White		Both	
4.4. Exhibition Format (Mark in the Box) <input checked="" type="checkbox"/>		DCP in 2K (D Cinema)		DCP in 4k (D Cinema)	Data Format	Blu Ray	
5. SCREENING OF FILMS AFTER THE FESTIVAL							
5.1. The SAARC Cultural Centre wish to obtain permission to screen the film at any appropriate official SAARC Cultural Centre events, including SAARC Film Days which will be held Free of Charge. Please tick the appropriate box if the Director(s)/Producer(s) are willing to grant permission to screen their films at such events. The SAARC Cultural Centre will inform the				Yes		No	

Director(s)/Producer(s) of any such screening prior to the screening.					
6. PRESS KIT (Please include the following supporting documents to reach the SAARC Cultural Centre no later than the 10th June 2024 (Mark ✓ in the Box)					
6.1.	150-word synopsis of each film submitted for the Festival				
6.2.	3 High resolution (300 dpi) images from each film				
6.3.	1 Profile picture of the Director (300 dpi)				
6.4.	1 Profile picture of the following Artistes and Technicians, (Actor, Actress, Screenplay writer, Cinematographer, Editor, Sound Designer, Original Score Composer) <i>Applicable to Feature Film category only</i>				
6.5.	Biography of the Director				
6.6.	Film trailers, clip reels, posters, post cards if available				
6.7.	Film Reviews - to be sent in together with the names of the nominated films				
7. SUBMISSION OF THE FILMS (Please send the films and relevant material to)					
SAARC Cultural Centre, No. 224, Bauddhaloka Mawatha, Colombo 7, Sri Lanka Tel: +94-11-2584452, Email: documentation@saarcculture.org / programme-assistant@saarcculture.org / it@saarcculture.org					
8. DECLARATION					
I confirm that I am legally authorised to enter this film in the SAARC Film Festival 2024. I have read the Important Information (No 06) and Technical Requirements (No 12) of the SAARC Film Festival 2024 Concept Paper and I agree to abide by them.					
NAME		DATE		SIGNATURE	
<i>For Administration Use only</i>					